

**PRESOLICITATION NOTICE: Supply and installation of shatter resistant film for various Government owned and leased residences**

**PURPOSE**

This is a U.S. Embassy Athens Pre-Solicitation Notice only. Contractors are requested to read the below requirements. No responses are requested by this notice. The U.S. Embassy Athens issues this notice with the intent of giving an opportunity to all interested parties to appropriately prepare for the anticipated Request for Quotations (RFQ).

**This is not a request for quotation; this is for pre-solicitation / informational purposes only. No award will be made on the basis of responses received to this notice.**

**BACKGROUND**

The U.S. Embassy Athens has a requirement for firms that are interested in supplying and installing shatter resistant film in various U.S. Government owned and leased residences, located in the Attica area.

**PROPOSED CONTRACT ACTION**

The Contractor shall provide services as described herein to meet the mission requirements of the U.S. Embassy Athens.

Accordingly, the U.S. Embassy Athens plans the issuance of the following solicitation (RFQ):

1. RFQ Title: Supply and Installation of shatter resistant film in various U.S. Government owned and leased residences.
2. RFQ issuance date: In February 2014.
3. RFQ issuance method: The solicitation will be posted on the Embassy website at <http://athens.usembassy.gov>, under the "Business Opportunities" section. The awardee will be required to speak, write and comprehend English.
4. RFQ response date: In February 2014.
5. Award date: In March 2014.
6. Award procedures: In accordance with FAR 15.3 Source Selection.
7. Duration of contract period: Base of twelve months plus one (1) option year from Notice to Proceed.
8. Place of performance: Athens, Greece.

9. Special contract requirements:

a) The Contractor shall possess all permits, licenses, and any other appointments required for the prosecution of work under this contract.

Interested parties are reminded that information furnished hereunder may be subject to disclosure under the Freedom of Information Act (FOIA). Therefore, all items that are confidential to business, or contain trade secrets, proprietary, or personnel information must be clearly marked. Marking of items will not necessarily preclude disclosure when the U.S. Embassy Athens determines disclosure is warranted by FOIA. However, if such items are not marked, all information contained within the submitted documents will be deemed releasable.